



**“TRANSNATIONAL INITIATIVE FOR GUIDANCE OF GRADUATED AND ENTREPRENEURSHIP”
TRIGGER**

SECOND PROJECT PARTNERS’ MEETING

FIRST PROJECT STEERING AND MONITORING COMMITTEE MEETING

Blagoevgrad, Bulgaria

Date: Friday, 31st of October, 2014

Venue: To be determined (Hotel Ezerets)
Street #
2700 Blagoevgrad

Tel: +359 889 662571

DRAFT AGENDA		
Time	Topic	Speaker
9:00 – 9:30	<i>Registration and Welcome coffee</i>	
9:30 – 9:45	Opening of the meeting and Welcome speech	Bulgarian Management Association
9:45 – 10:30	Presentation of partner’s progress on the project	All project partners
10:30 – 11:30	Discussion on problems that appeared during the implementation of the project, reporting and verification problems	Lead Partner, all project partners
11:30 – 12:30	Project Steering & Monitoring Committee meeting	All project partners
12:30 – 13:30	<i>Light Lunch</i>	
13:30 – 15:00	Short term actions – next steps. Critical issues for completion of all activities	Lead Partner
15:00 – 15:30	<i>Coffee Break</i>	
15:30 – 16:00	Coordination of the next project partner’s meeting	Lead Partner
16:00 – 16:30	Open questions and answers	All project partners